

3rd PARTY COACHING FORM

OWNER: SMSA EXPRESS TRANSPORTATION LLC
DEPARTMENT: ADAPT

Name	Sultan	Employee Number	139636	Date	20-Sep-25
Position	Security	Department	HLG	Timing	17:30 Hrs

Coaching for the following	Description and Comments
TAPA Awareness	Brief in details regarding TAPA requirement, process and formalities
TAPA Alarm	Ensure emergency Door alarm 24x7, in case not working or any issue,please immediately inform me
Truck	Ensure check all Import and Export Truck SMSA Logo ,Brand and sticker paste on truck or available with driver, whatever available same mention on 7 check point of truck, if mentioned things are not available please immediately
Warehouse	Do warehouse patrolling
Staff Check	Do randomly all staff check
Line Haul Truck	Check all pallets and ULD are appropriate load and nothing left behind (As per given LH manifest)
Reweighting Form	Please measure and write dimension and ask Hub Agent for weighing to

I Acknowledge the understanding of this coaching I will take necessary action to implement this is my work flow and / as per the companies policies and guidelines

Coach _____ Atif Abbasi
Position _____ Ops Agent
Signature _____ Signature _____

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action to implement this is my work flow and / as per the companies
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