

Incidents are to be reported correctly and accurately to the right person at the right time, this form is created to ensure those informations are received by the buyer designated contact person; this form have to be accomplished and updated regularly by the Line Managers.

Date Created: 13/09/2025

Location: SMSA ADAFZ FACILITY

Buyer Incidents Contact Details:

No.	Company Name (Buyer)	Primary Contact person (Buyer)	Position (Buyer)	Contact Number	Back Up Person (Buyer)	Position (Buyer)	Contact Number
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Local Service Provider Incident Contact Details:

No.	Company Name	Primary Contact person	Position	Contact Number	Back Up Person	Position	Contact Number
1	ADAC Maintenance (ENOVA)	By Email	NA	97128051400	NA	NA	NA
2	ADAC for Fire	By Email	NA	971506114091	NA	NA	NA
3	SMSA EXPRESS	Yathiraj Kotian	HR MANAGER	971543142616	Mhay Angcao	HR & ADMIN OFFICER	+97146069099 EXT 4007
4	SMSA EXPRESS	Bilal Noor Elahi	HUB, GATEWAY & LH MANAGER	971543142607	Atif Abbasi	HUB AGENT	971528118907
5	SMSA EXPRESS	Narayan	STATION AGENT	971525073179	-	-	+97146069099 EXT 4073

Created by: Name & Signature BILAL NOOR ELAHI 	Noted by: Name & Signature KUMAR SHRESTHA 
Position: MANAGER - HLG	Position: SECURITY
Date: 13/09/2025	Date: 13/09/2025