



SIM Card and Device Acknowledgement

Owner/ Department: IBU- JOR, Human Resources

SIM Card and Device Acknowledgement

I, _____, Emp. No. _____, working as
_____, working at _____, hereby
confirm that I have received the following company assets.

Device 1 Model :

Serial No. :

Device 2 Model :

Serial No. :

Mobile Number :

I understand that I will be responsible for taking care of these assets together with all the accessories provided, and surrender to my manager during leaves, resignation and termination from this project. Any damage or loss incurred due to negligence will be charged to my name.

Employee Printed Name and Signature

I, _____, Emp. No. _____,
as the Manager of the above-mentioned employee will be liable and accountable if the
given company assets were not returned during his leaves, resignation and termination
from this project.

Manager's Printed Name and Signature