

Brief	Smoking is not allowed within SMSA Oman. premises except in designated and clearly identified areas.
Purpose	To provide a safe working environment. This policy forms part of the Health and Safety Policy.
Scope	This policy applies to all and existing and potential employees, as well as any Consultants/Contractors who conduct business with SMSA Oman
Responsibilities	All employees are responsible for ensuring their own and safety of others at all times.
Guidelines	Smoking is prohibited within all SMSA OMN Premises, including loading ramps, warehouses, loading/unloading areas, offices and meeting rooms etc, except in designated and clearly identified areas. Employee's utilizing the designated smoking areas must adhere to the safety rules pertaining to the designated area. Smoking is also prohibited in all SMSA OMN vehicles, operational as well as other leased company vehicles. Employees representing SMSA OMN at any customer's premises will fall under their Health and Safety and Smoking Policies. Any employee is free to make any objection to tobacco smoke in the workplace and will not face any retaliation. Visitors or guests on SMSA OMN property should be reminded that the company operates a 'No Smoking' policy and should be asked to comply. Breaches of this policy may lead to disciplinary action being taken as per the DVD.