



Minutes of Meeting

Meeting Title/ Name:		UAE Sales Meeting					
Date:	13-Dec-2024	Start Time:	10:00 AM	End Time:	11:00 PM	Location:	SMSA - Al Fattan
Attendees		Agenda					
Name	Department	Item	Topic/ Agenda Item	Presenter	Time		
Sales Manager	SLS	1	Q 1 2025 highlights	Mr. Amir	10:00 AM		
Territory Manager	SLS						
Account Manager	SLS						
Account Executive	SLS						
Tele sales Executive	SLS						
Frieght Manager	SLS						
SN.	Action Item	Responsible Person	Action Taken/ Remarks	Status	Deadline		
1	Ecommerce	Sales Team	All Sales Team to work on the Ecommerce customers and prospect irrespective the client exsit in which area	On-going	30-Dec-25		
2	Big B2B shipments	Sales Team	All Sales Team to get daily Big b2b shipments even while visting any prospect by called call and they found a ready shipment sales need to quote for it and get the shipment	On-going	30-Dec-25		
3	New lead Segregation Actions	Sales Team	as discussed by TM's company area will be as per the trade license TMs to daily follow up on numbers and take all needed actions towards AE's below target	On-going	30-Dec-25		