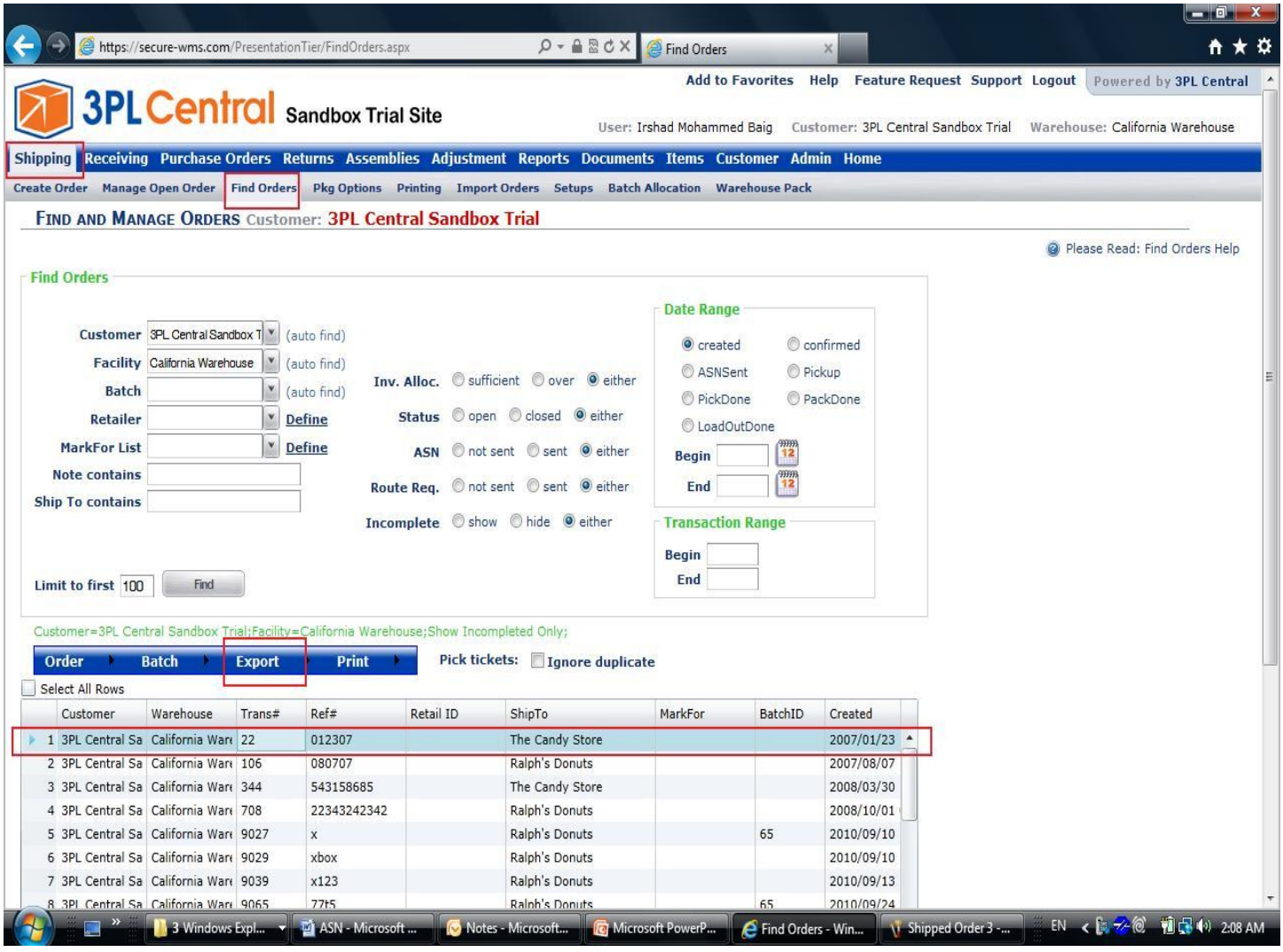
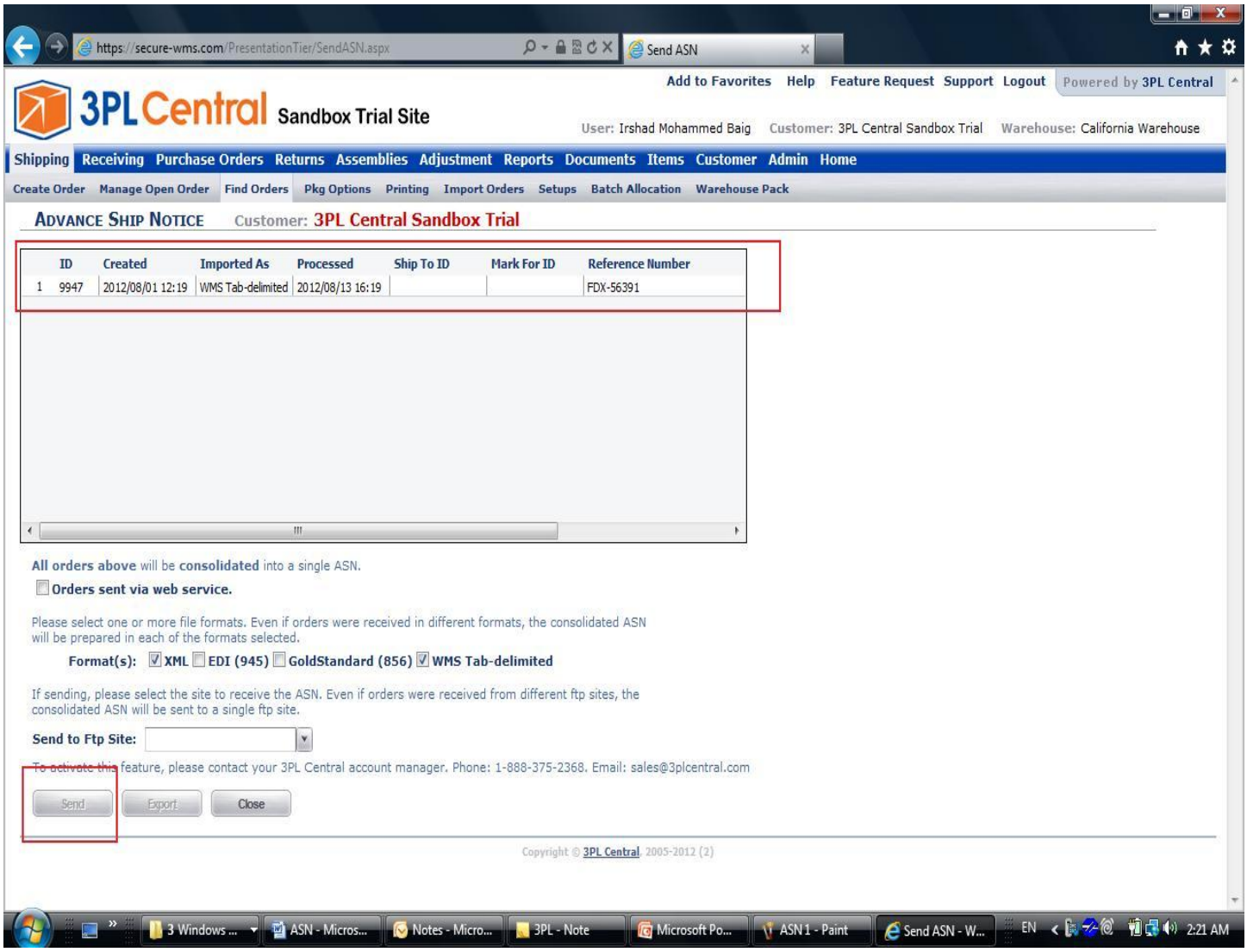
ASN Sending and Verification Job Aid

- Select **SHIPPING > FIND ORDERS**
- Click on the **ITEM/s** for ASN to be sent
- Select **EXPORT > SEND ASN**



- **Verify** information on the screen
- Click **Export (WMS Tab-delimited should be checked)**

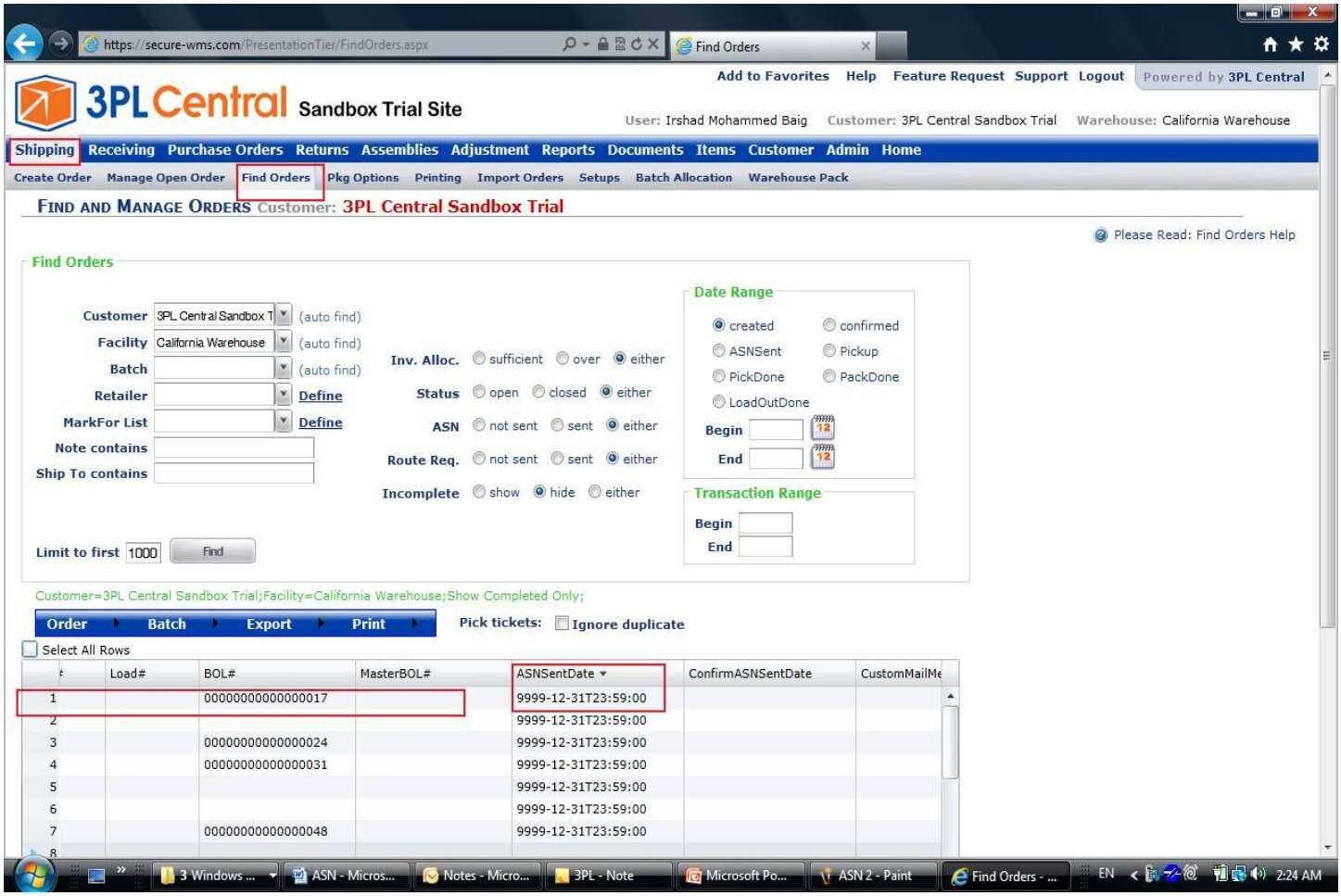


*** *File exported will be emailed to* ***Subramanian.k37@wipro.com***

Verifying ASN

Method 1:

- Select **SHIPPING > FIND ORDERS**
- Identify Item/s to be verified for **ASN**
- Scroll to the **ASNSENTDATE** column



**** If the date does not show, it means the ASN has not been sent. Follow above procedure for SENDING ASN.*