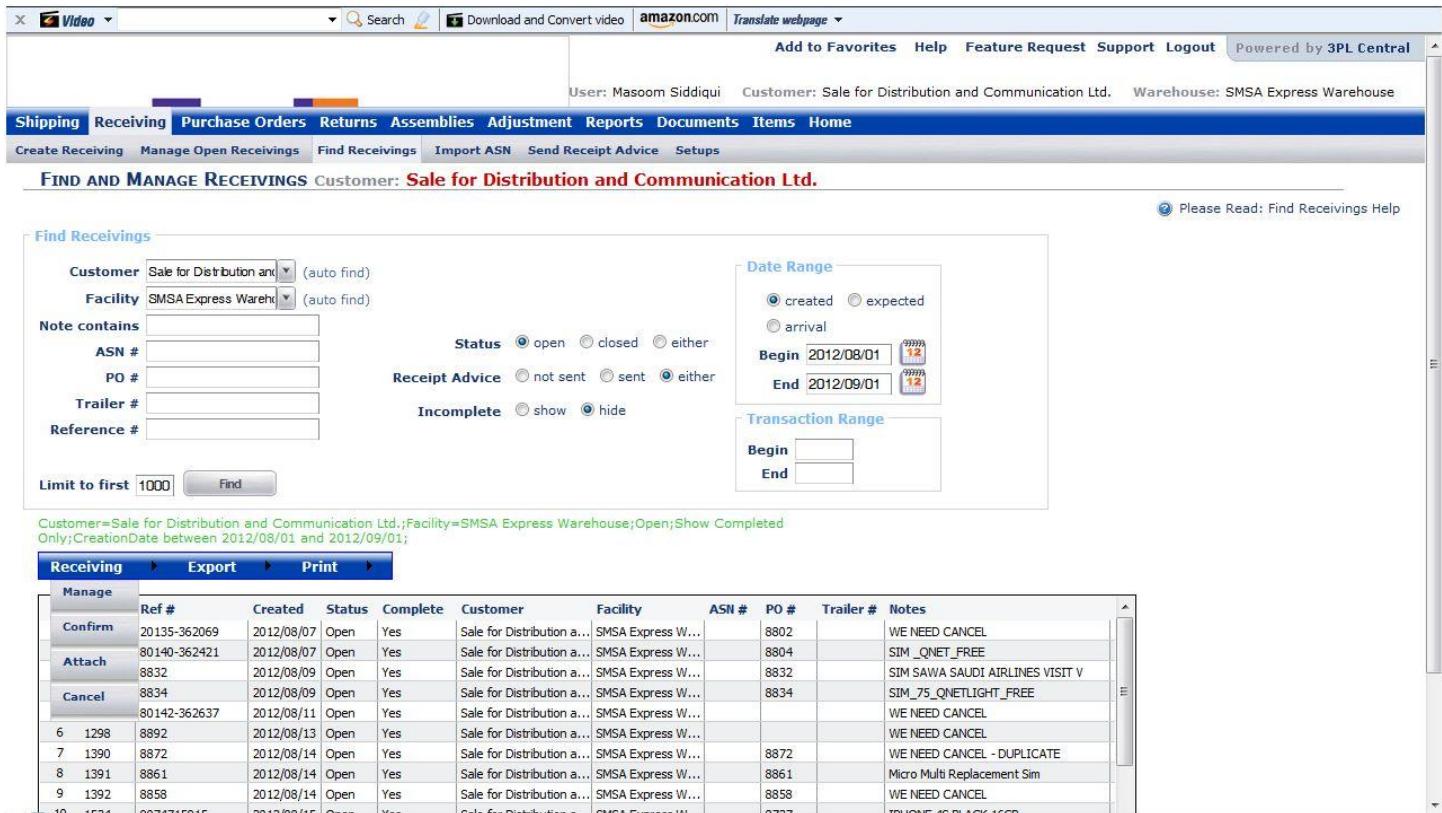


Confirm Receivings Job Aid

- Select RECEIVING > FIND RECEIVINGS
- Click on the ITEM/s to be confirmed
- Select RECEIVING > CONFIRM



The screenshot shows the SMSA Express Receivings Management System. The top navigation bar includes links for Video, Search, Download and Convert video, amazon.com, Translate webpage, Add to Favorites, Help, Feature Request, Support, Logout, and Powered by 3PL Central. The user is logged in as Masoom Siddiqui, and the customer is Sale for Distribution and Communication Ltd. The warehouse is SMSA Express Warehouse.

The main menu bar includes Shipping, Receiving (selected), Purchase Orders, Returns, Assemblies, Adjustment, Reports, Documents, Items, and Home. Sub-menu items under Receiving include Create Receiving, Manage Open Receivings, Find Receivings (selected), Import ASN, Send Receipt Advice, and Setups.

The 'FIND AND MANAGE RECEIVINGS' screen displays the following search criteria:

- Customer: Sale for Distribution and Communication Ltd.
- Facility: SMSA Express Warehouse
- Note contains: (empty)
- ASN #:
- PO #:
- Trailer #:
- Reference #:
- Status: Open (radio button selected)
- Receipt Advice: Not sent (radio button selected)
- Incomplete: Show (radio button selected)
- Date Range: Created (radio button selected)
- Begin: 2012/08/01
- End: 2012/09/01
- Transaction Range: (empty)

Buttons for 'Limit to first 1000' and 'Find' are present. A note at the bottom states: 'Customer=Sale for Distribution and Communication Ltd.; Facility=SMSA Express Warehouse; Open; Show Completed Only; CreationDate between 2012/08/01 and 2012/09/01;'.

The 'Receiving' table lists the following data:

Ref #	Created	Status	Complete	Customer	Facility	ASN #	PO #	Trailer #	Notes
20135-362069	2012/08/07	Open	Yes	Sale for Distribution a...	SMSA Express W...	8802			WE NEED CANCEL
80140-362421	2012/08/07	Open	Yes	Sale for Distribution a...	SMSA Express W...	8804			SIM_QNET_FREE
8832	2012/08/09	Open	Yes	Sale for Distribution a...	SMSA Express W...	8832			SIM SAWA SAUDI AIRLINES VISIT V
8834	2012/08/09	Open	Yes	Sale for Distribution a...	SMSA Express W...	8834			SIM_75_QNETLIGHT_FREE
80142-362637	2012/08/11	Open	Yes	Sale for Distribution a...	SMSA Express W...				WE NEED CANCEL
6 1298	8892	2012/08/13	Open	Yes	Sale for Distribution a...	SMSA Express W...			WE NEED CANCEL
7 1390	8872	2012/08/14	Open	Yes	Sale for Distribution a...	SMSA Express W...	8872		WE NEED CANCEL - DUPLICATE
8 1391	8861	2012/08/14	Open	Yes	Sale for Distribution a...	SMSA Express W...	8861		Micro Multi Replacement Sim
9 1392	8858	2012/08/14	Open	Yes	Sale for Distribution a...	SMSA Express W...	8858		WE NEED CANCEL
10 1524	8874	2012/08/15	Open	Yes	Sale for Distribution a...	SMSA Express W...	8727		PHONE AC BLACK 16GB

- Verify information on the screen
- Click Confirm

Add to Favorites Help Feature Request Support Logout Powered by [SPL Central](#)

User: Masoom Siddiqui Customer: Sale for Distribution and Communication Ltd. Warehouse: SMSA Express Warehouse

Shipping Receiving Purchase Orders Returns Assemblies Adjustment Reports Documents Items Home

Create Receiving Manage Open Receivings Find Receivings Import ASN Send Receipt Advice Setups

BUILDRECEIVEVER3 Customer: **Sale for Distribution and Communication Ltd.** Warehouse: **SMSA Express Warehouse**

Ref# 20135-362069 Trans# 404

Notification

Line Items

Movable Units

Price & Confirm

Note: Receivings remain OPEN and inventory is NOT updated until confirmed. To confirm a Receiving you must enter this page using the Manage Open Receivings menu. If you want to confirm and you do not see a "Confirm" button below you must click the Manage or Complete button below and then click the "Enter Charges & Confirm Receiving" link on the Manage Open Receiving page.

Billing Wizard™

Edit

Notes on manual entry or subtotal adjustment

*System-calculated Handling	<input type="text"/>
Other Handling	<input type="text"/>
*System-calculated Storage	<input type="text"/>
Other Storage	<input type="text"/>
Material	<input type="text"/>
Special Charges	<input type="text"/>
Freight Prepaid	<input type="text"/>
Total	0.00

Confirm **Manage**

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