



Date : Mar 19, 2024
To : All Employees
From : Eng Majed Al Esmail
Managing Director
CC : SMSA Kingdom wide
Subject: **ISO 22301 Business Continuity Management – POC appointment**

Dear All,

This is to confirm that Mr. Mohamed Bhaiyat – Director QRM have been formally appointed as management representative (MR) for Business Continuity Management System (BCMS) in SMSA. He will be responsible to assist departments during Business Impact analysis (BIA), business continuity planning, testing and recoveries.

He will maintain and monitor the BCMS requirements in SMSA facilities as per the required Business Continuity Management system ISO 22301 standard requirements.

Please extend your usual support.

Best Regards,

A handwritten signature in blue ink, appearing to read 'Majed Musa Alesmail'.

Engr. Majed Musa Alesmail
Managing Director

A handwritten signature in blue ink, with the date '07/03' written below it.