



I hereby certify that all information contained on this Delivery Record is accurate and correct. I also understand the applicable policies and procedures for completion of these company documents. Falsification is a serious offense and grounds for immediate termination.

Employee Signature

Employee Number

PROOF OF DELIVERY

Signature	Print Name	ID Number	Package Tracking Number	Pcs.	Serv.	Time	Status
1		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	1
2		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	2
3		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	3
4		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	4
5		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	5
6		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	6
7		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	7
8		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	8
9		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	9
10		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	10
11		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	11
12		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	12
13		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	13
14		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	14
15		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	15
16		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	16
17		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	17
18		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	18
19		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	19
20		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	20
21		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	21
22		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	22
23		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	23
24		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	24
25		BBBBBBBBBBB	BBBBBBBBBBBBBB			BBBB	25

EXCEPTIONS Describe below all exceptions that require clarification. Be certain to indicate line number.

Zip / Postal Code Delivered In :

RECEIVED IN GOOD ORDER EXCEPT AS NOTED.	PURE	Delivered Pieces*	PURE	Net Stops*	Undelivered Pieces* No. of Pieces that have not received POD	Late Pieces*	MO	DAY	YEAR	Day of week
	Mix		Mix			Late Stops*	Route Number	Station Number	Page	
							BBBBB		of	

RECORDING REMINDERS:

1. Legible entries help to insure customer's satisfaction and proper POD.
2. Each package tracking number affixed is counted as "1" in the pieces column for customer's supplies. The type of service is "SP".
3. For Standard Alone COMAT to SMSA location, "0" is entered in the pieces column. The type of services is "CO" and "81" is entered in the status column. (Package Tracking Number area is left blank).