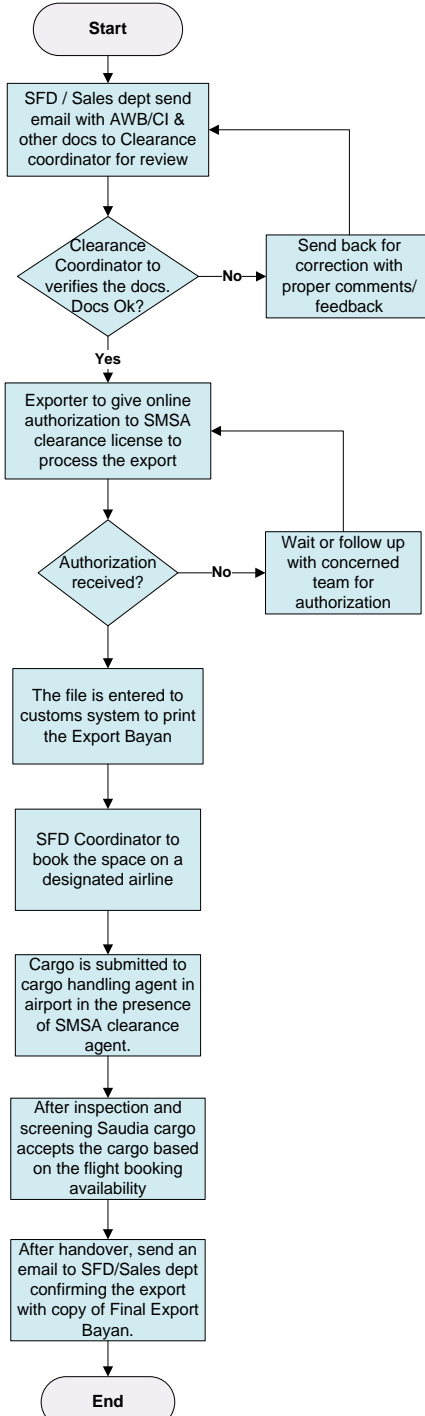


KFIA - Gateway Outbound Clearance Process Flowchart

Owner: Director, Operations
Department: Operations

Brief	This document shall serve as a guide for KFIA Gateway Outbound clearance Processing of Freight Shipments.
Purpose	To define standard guideline in OB clearance processing of Freight Shipments in KFIA GW.
Scope	KFIA Gateway Clearance Process for Freight Shipments.
Process Flow - Freight Shipments	 <pre> graph TD Start([Start]) --> SFD_Send[SFD / Sales dept send email with AWB/CI & other docs to Clearance coordinator for review] SFD_Send --> Coord_Verify{Clearance Coordinator to verifies the docs. Docs Ok?} Coord_Verify -- No --> Send_Back[Send back for correction with proper comments/ feedback] Send_Back --> SFD_Send Coord_Verify -- Yes --> Exporter_Auth[Exporter to give online authorization to SMSA clearance license to process the export] Exporter_Auth --> Auth_Received{Authorization received?} Auth_Received -- No --> Wait_Auth[Wait or follow up with concerned team for authorization] Wait_Auth --> Exporter_Auth Auth_Received -- Yes --> File_Export[The file is entered to customs system to print the Export Bayan] File_Export --> SFD_Book[SFD Coordinator to book the space on a designated airline] SFD_Book --> Cargo_Submit[Cargo is submitted to cargo handling agent in airport in the presence of SMSA clearance agent.] Cargo_Submit --> Inspection[After inspection and screening Saudia cargo accepts the cargo based on the flight booking availability] Inspection --> Handover[After handover, send an email to SFD/Sales dept confirming the export with copy of Final Export Bayan.] Handover --> End([End]) </pre>