



**SMSA Express Transportation Co., Ltd.**  
P.O. Box 63259 Riyadh 11526, K.S.A.

Title  <b>DISPOSAL MANAGEMENT</b>	Document ID  SMSA-04
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### **REVIEW AND APPROVAL**

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### **DOCUMENT CHANGE RECORD**

Rev No.	Effective Date	Nature of Change	Document Change Request No:

## **1.0 INTRODUCTION**

1.1 This document lays down the procedure for disposal management. This procedure covers the disposal management for the shipments complete the duration time or the customer request for disposal.

## **2.0 ABBREVIATION/ DEFINITION**

**NIL**

## **3.0 RESPONSIBILITY**

3.1 The Supervisor will be responsible for monitoring disposal requests from customers, and monitoring the storage duration of the shipments.

## 4.0 PROCEDURE

