Logistics made smart

SMSA EXPRESS TRANSPORTATION COMPANY LIMITED W.L.L.
Address: Block 701, Road 185, Building 3427, Building No. 66
Tubli, Kingdom of Bahrain
www.smsaexpress.com
CR Number: 106722-1
VAT Number: 220009863000002

CREDIT APPLICATION FORM

ACCOUNT NUMBER	

COMPANY INFORMATION						
Company Trading Name						
Company Legal Name						
Company Type	☐	Government Entity	☐	Public Joint Stock Company	☐	Joint Venture
	☐	Semi Government Entities	☐	Limited Liability Company	☐	Partnership
	☐	Free Zone	☐	Private Limited	☐	Sole Propietorship
	☐	NGO / NPO	☐	Branch of Foreign Company	☐	Others
Company Legal Address						
Billing Address (if not same as above)						
Contact Number:						
Website:						
Company Email:						
Commercial Registration Number:			Date of Expiry			
Date of Incorporation			Unified Number			
VAT Registration Number			VAT Exempted ☐ YES (proof of exemption required)			
No. of Branches within the Country			Names of Branches Outside of the Country			
Subsidiary/ Affiliate Name(s)						
Number of Employees						
Annual Turnover (BHD)	☐ < 500K ☐ 1 Million ☐ 5 Million ☐ 10 Million					

COMPANY OWNERSHIP AND AUTHORITY				
Names of Owner/ Partners/ Directors	Designation	Signatory	Contact Number	National ID/ Iqama No.
		☐ YES ☐ NO		
		☐ YES ☐ NO		
		☐ YES ☐ NO		
Names of General Manager/ Manager	Designation	Signatory	Contact Number	National ID/ Iqama No.
		☐ YES ☐ NO		
		☐ YES ☐ NO		

FINANCE DEPARTMENT INFORMATION					
Designation	Name	Contact Number	Email	eInvoice	eSOA
Primary Billing Contact				✓	✓
Finance Manager				☐	☐
Accounts Payable				☐	☐
Accountant				☐	☐
Company Supplier Portal:		☐ YES ☐ NO	* If YES, Supplier Registration User Manual or SOP Required.		

TRADE INFORMATION (SUPPLIERS WILL BE CONTACTED)				
Local Supplier - minimum of three	Contact Name	Telephone Number	Mobile Number	Contact Email

COMPANY SHIPPING PROFILE			
Expected Monthly Shipping Value **(BHD)**			
Domestic Courier		Logistics	
International Courier		Other	
Freight - Domestic			
Freight - International			

SMSA Credit Terms : 30 days from the Date of the Invoice
Credit Limit requested : (BHD)

TERMS AND CONDITIONS

1. The Company shall notify SMSA in writing of any changes to its business operation, ownership, or company structure within seven (7) days of such change.
2. The company agrees to pay SMSA in full all invoices issued within the agreed credit terms and limit. Queries and clarifications on invoices will be addressed to SMSA in writing within seven (7) days of receipt of invoice. After this period, all invoices shall be deemed final and non-negotiable.
3. Customs duties, Tax, VAT and other Government charges paid by SMSA on behlaf of the Company must be reimbursed immediately. SMSA does not offer credit terms on custom duties.
4. The Company hereby authorizes SMSA to contact all references provided and to conduct a credit check prior to granting any credit facility.
5. SMSA reserves the right, at its sole discretion, to accept or reject any application for credit facility. In absense of an approved credit amount, all SMSA charges must be paid in full prior to shipping.
6. SMSA reserves the right to suspend, cancel, or amend the credit facilities granted, without prior notice, if the approved credit terms or credit limit is exceeded, or the Company is found to be in violation of these terms and conditions.
7. Should the Company fall to settle invoices or reimburse customs duties (where applicable), SMSA reserves the right to initiate legal proceedings to recover outstanding amounts. All costs and expenses incurred in such recovery shall be charged to the Company.
8. By signing the SMSA Credit Application Form, the Company confirms that it has read, understood, and accepted the above Terms and Conditions and that all information provided is true and accurate.

Required Documents to be Attached with Signed Credit Application Form

* Copy of Commercial License / Trade License / Government Decree ☐
* Copy of VAT / Tax Registration Form or VAT exempt letter ☐
* Copy of National ID / Bahrain ID or Iqama / Passport of Authorized Signatory ☐
* Copy of Power of Attorney of Authorized Signatory ☐
* National Address / Location of Offices and All Branches / Warehouses ☐

Bank Account Letter (for COD customer) on company letter head or letter from the bank ☐

Company Credit Rating (if any) ☐

Company Memorandum of Association ☐

* Mandatory Documents

Agreed by:

Company Name		Company Seal
Name		
Title		
Date		
Signature		